



## Welcome Charlie and Archie



## Newsletter

Last month we waved good bye to Ewan and Robin, and had only just finished drying our tears when engineers Charlie and Archie arrived on the scene! Fortune has struck again, and we now have two more lovely chaps in the Interfuture Team.

You will find Charlie on the help desk, where he will be helping you with your day to day problems. Charlie comes from Horsham and seems to do a great deal of voluntary dog minding ... hold on: no, apparently it's not voluntary but he hasn't done the assertiveness training course yet so ...

Archie is one of our 1st line engineers and will be working on your more complex (and hopefully not every day) issues. Archie comes from Eastbourne (the home of the annual international tennis tournament generally considered a "warm up" for Wimbledon) which is lucky because one of his hobbies is tennis. He is both young and tall, so I would advise against challenging him to a match!

Please join me in welcoming them to the Interfuture family - we ask that you be gentle with them, while they are getting to know you and your IT systems.

A very HAPPY CHRISTMAS to all our clients. As the year draws to a close, we reflect back over another successful year:

In our 26th year of business, we welcomed 4 new members of staff and launched a new IT Security company. We have gained new clients and lost NONE. Our engineers continued with their ongoing studies (CPD) and have gained an impressive number of additional qualifications.

And we have rescued endless birds, bees, bats and other buzzy things from The Barn HQ, releasing them into the wild blue yonder ..

Well done us!



## Reminder - Interfuture Security Ltd.

Please note that those of you who have a security service contract with us will now receive invoicing from the new company. These will look very similar but with one important difference - the bank details have changed.

We would be grateful if you could submit future payments to the new bank account and save Emma the job of transferring it over ... think of it as your Christmas present to her!



## Tips & Tricks

### Excel Spreadsheets

If you use spreadsheets with lots of worksheets, you can give the tabs at the bottom of the page different colours to help differentiate between them. Here's how:

- Right-click on the tab you want to change the colour for
- Select "Tab Colour", choose your colour

N.B. The tab will turn grey while you have that worksheet open

If you often use formulas, you may find Formula Auditing useful to understand and troubleshoot complex formulas:

- Click Formulas on the top menu bar
- Use the formula auditing tools to trace precedents and dependents, etc.

## What's Happening in December

I must first mention **Decembeard** - men (and maybe some women!) can put away their razors for the month of December, to raise awareness & money for the research & treatment of bowel cancer - the second biggest cancer killer in the UK!

**Tues 5th** is International Volunteers Day. Volunteering is a fantastic way to improve your own life as well as that of others. If you feel that this is something you would like to try, take a look at Mid Sussex Voluntary Action: [www.msva.org.uk](http://www.msva.org.uk), where you can do a search for something to suit your interests and availability.

**Friday 8th** is Xmas jumper day - question: can you wear the same jumper every year? It's environmentally/purse friendly but the Xmas photos will tend to all look the same 😞

Finally, **17th Dec to 1st Jan** is the Festival of Winter Walks, organized by the Ramblers Association. So wrap up and get out for some fresh air ... maybe even walk off some of those excess calories!



## In Praise of AI ..

There is a lot of fear around AI but there is also a lot to get excited about. The explosion in ai web/app tools is enabling people to do their job better, faster and with less effort. Each month we will review a collection and bring you those that seem most useful:

[ahrefs.com/site-audit](https://ahrefs.com/site-audit)



This site will automatically run a weekly SEO audit to uncover your website's technical and on-page SEO issues. Find out exactly what's holding your website back from ranking.